

## **TDS ACCESS CONTROL**

**Changing Date Format Settings in Chrome** 

## Changing the date format in Chrome to dd/mm/yyyy

- 1. Open the Chrome Browser. At the top right hand of the page, click the 3 vertical dots.
- 2. Once you see the drop-down box, select **Settings**.

* *	• 🕒 🚹	
	New tab	Ctrl+T
	New window	Ctrl+N
Gmail Ima	New incognito window	Ctrl+Shift+N
	History	+
	Downloads	Ctrl+J
	Bookmarks	►
_	Zoom - 10	0% + []
	Print	Ctrl+P
	Cast	
	Find	Ctrl+F
	More tools	•
_	Edit Cut	Copy Paste
	Settings	
1	Help	►
-	Exit	
	Hanaged by your organizati	ion

3. Once in **Settings**, scroll to the bottom and select **Advanced** to find other options. Click on **Languages** 

Settings		
•	You and Google	
Ê	Autofill	
0	Privacy and security	
۲	Appearance	
Q	Search engine	
	Default browser	
Ċ	On startup	
Advanced		
	Languages	

4. Chick the 3 vertical dots next to English



## 5. Click Move to the Top

Languages			
Language English (United States)	^		
Order languages based on your preference			
English (United States) This language is used when translating pages This language is used to display the Google Chron	ie UI		
English	Display Google Chrome in this language		
Add languages	Offer to translate pages in this language		
Offer to translate pages that aren't in a language you rea	Move to the top		
Spell check			
Basic spell check			
O Enhanced spell check Uses the same spell checker that's used in Google search. Text you type in the browser is sent to Google.			

## 6. Restart Chrome

7. Access TDS Access – the data format will now read dd/mm/yyyy