

# Roadmap to Success: MSc Research Students in CoMH

### So now I am an MSc Research Student in CoMH...

Welcome to the College of Medicine and Health (CoMH) research community. Together with your supervisors, the CoMH graduate team will support your holistic development as a health science research professional. This roadmap will assist you in planning your MSc (Research) journey from registration to graduation here in UCC.



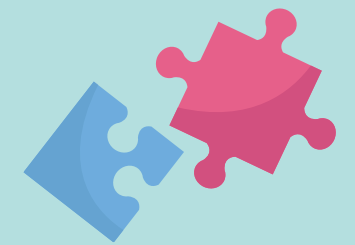
### Supports and Well-being

- Supervisory Team: You have at least two supervisors or one supervisor and an advisor.
- School/Department: a postgraduate student representative and a School/Department graduate committee provide local supports.
- CoMH Graduate Studies committee: develops activities (workshops, training modules, microcredentials) and provide oversight of graduate education in CoMH.
- Vice Dean of Graduate Studies, Professor Yvonne Nolan: Leads the development of an optimal student experience for MSc students in CoMH.
- Graduate Studies Office: the central point of information for administration of MSc studies.
- CoMH Postgraduate Research Student Canvas site: contains all relevant information and supports.
- UCC provides several mental health and well-being supports for postgraduate students.



### The First Meeting

- Complete the Research Student Learning Plan and Training Needs Analysis within 3 months.
- Agree on a meeting schedule and method to capture agreed decisions, actions and timelines (e.g. iThinkWell Agenda).
- Discuss any ethical approvals needed for your project.
- Discuss your annual Progress Review and confirm the date.



### The Student Supervisor Relationship

As a CoMH MSc student, it is important that you and your supervisors develop a good working relationship that supports your career development. UCC provides guidelines on the Supervision of Research Students. Here are some useful tips:

- Take the time to set out a plan for your research and training. Perform a Training Needs Analysis and complete your Research Student Learning Plan.
- Maintain regular communication with your supervisor: agree expectations regarding supervision interactions (how often you will meet, what form the meetings will take).
- Agree a method and timeline for submission of written work (e.g. by email one week before a meeting) and feedback (e.g. oral or written).
- Ask for help, clarity and support when you need it.
- Work towards developing a respectful, professional, and constructive relationship.



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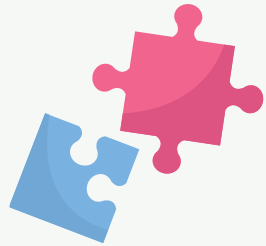
### Months 1-3\*

- Attend Orientation
- Complete the Research Student Learning Plan
- Attend workshops to develop your transferrable skills e.g. Ethics



### Month 6\*

- Progress Review
- Attend workshops to develop your transferrable skills



### Month 12\*

- Register for year 2 if relevant\*\*
- Consider presenting at a conference and publishing your research



### 3 months before completion

- Prepare 'Intention to Submit' form



### MSc completion

- Thesis examination
- Graduation

\*pro-rata for part-time  
\*\*minimum registration is 1 year

## Progress Review

- All MSc (Research) students (full-time and part-time) must have a Progress Review 6 months after registration. It is organised by your Department/School.
- This review focuses on evidence of your progress to date and plans for the remainder of the project.
- The Research Student Learning Plan should be discussed and updated with the Supervisory Team following the Progress Review.

## Registration Change

Changes to your registration can be made by submitting a Research Registration Change Request Form.  
Changes permitted include:

- |                          |                    |
|--------------------------|--------------------|
| • Full Time / Part Time  | • Leave of Absence |
| • Start Date             | • Recommencement   |
| • Number of Years        | • Extension        |
| • Supervisors / Advisors | • Programme        |
|                          | • Thesis title     |

Changes must be approved by Supervisors and Head of Department/School.

## Submission and Examination

- In agreement and consultation with your supervisors, submit an 'Intention to Submit Form' to the GSO 3 months in advance of your thesis submission.
- Follow the Procedures for Submission and Examination of Theses for Research Masters Degrees
- Details of the Examination Appeals Procedure is available from the GSO.

## Postgraduate Activities

An active Postgraduate Student Committee is the voice of the graduate community. Students on the committee liaise with and listen to students in their Centres and Schools, organize social and academic events and lead initiatives that are important to the graduate student body. Consider getting involved!

## Resources

[Graduate Studies Office \(GSO\)](#)  
[Graduate Studies Policy Portal](#)  
[Policy on Resolution of Difficulties](#)  
[UCC Code of Research Conduct](#)  
[UCC Research Ethics](#)  
[UCC Library](#)  
[UCC Student Supports](#)  
[UCC Equality, Diversity & Inclusion Unit](#)  
[UCC Disability Support Service](#)  
[Graduate Attributes Programme](#)  
[CoMH Graduate Studies](#)  
[CoMH Training and Workshops](#)  
[CoMH PG Student Committee](#)  
[CoMH Student Supports](#)  
[CoMH Travel Bursaries](#)  
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