Research Learning Plan

This form must be completed with input & approval by the Lead Supervisor.

1. **Student First Name**
2. **Student Surname**
3. **Academic Unit**
4. **Year of study**
5. **Research Programme e.g. PhD - Medicine**
6. **Thesis title**
7. **Lead Supervisor**
8. **Co-Supervisors/Advisor**
9. **Overall Research Aim**

Please describe the overall aim of the research project (200 words max)

1. **Research Objectives**

Please describe in bullet points the objectives for the year ahead (200 words max)

1. **Expected Goals**

Please describe, in line with the objectives, the expected goals for the year ahead

1. **Ethical Approval**

As per UCC policy, ethical approval must be formally requested and approved before the research can commence. Retrospective requests are not permitted. Failure to comply with research ethics regulations will have serious implications for the examination of the thesis.

**Does the research require ethical approval? Please choose one of the following:**

1. Yes, ethical approval has already been requested and approved. Give the date the request was submitted, the name of the committee and the date the request was approved.
2. Yes, it will be required later in the programme. Give details of the submission, which committee it is being submitted to and deadline for submissions.
3. If ethical approval is not required for this research programme, please explain why it is not required.
4. **Please confirm that you have consulted your Lead Supervisor about ethical approval for your research.**
5. **Potential issues/challenges**

Please discuss any potential issues/challenges that may arise in the year ahead and any potential mitigation strategies (200 words max)

1. **Infrastructure**

Please list the access to infrastructure and materials both internally to UCC and externally which may be required for your programme. Please list training needed to use specific equipment, software etc. Please include any agreements that are required to have access to the relevant facilities (200 words max)

1. **Please confirm that you have consulted your Supervisory Team about your learning & development needs for the year ahead.**
2. **Learning & Development**

Please list:
- Any training that has been identified and agreed to be completed in the year ahead.
- Any workshops or discipline specific training such as health and safety training.
- Any modules that have been agreed to be undertaken in the year ahead. Please include the module code, module name and the semester in which the module will be completed.

1. **Frequency of Supervision Meetings**

Please detail the agreed frequency and composition of Supervisory meetings, with consideration for the UCC Policy on the Supervision of Research Students which stipulates a minimum of 10 recorded meetings per annum for full time students and 5 for part-time students.

1. **How will Supervisory Team leave (annual, sabbatical, maternity etc.,) be dealt with?**
2. **How can the Student contact the Supervisory Team outside of the agreed meeting times?**
3. **How often will written material be submitted to the Supervisory Team for review?**
4. **How often will feedback on written materials be provided from the Supervisory Team to the Student?**
5. **Expected Working Hours**

Please detail the agreed total number of hours per week that will be dedicated to research.
Please include any expectations relating to teaching hours, demonstrating, outreach and volunteering.
Please included any expectations to deliver paid teaching hours/demonstrating/tutoring.

1. **Student Annual Leave**

Have you discussed and documented annual leave for the year ahead? Please note agreed annual leave dates.

1. **Upload any supplemental information which may be required by your Unit as appropriate (e.g., Gantt Chart, Funding Information).**