

PhD Supervisory Team at UCC

Lead Supervisor: overall responsibility for research conducted by and academic progress of student

Co-Supervisor(s) (if appointed): significant specialist research advise as needed for project of student

Advisor (if appointed): mainly pastoral support

Source: UCC Policy on the Supervision of Research Students (14th April 2021).

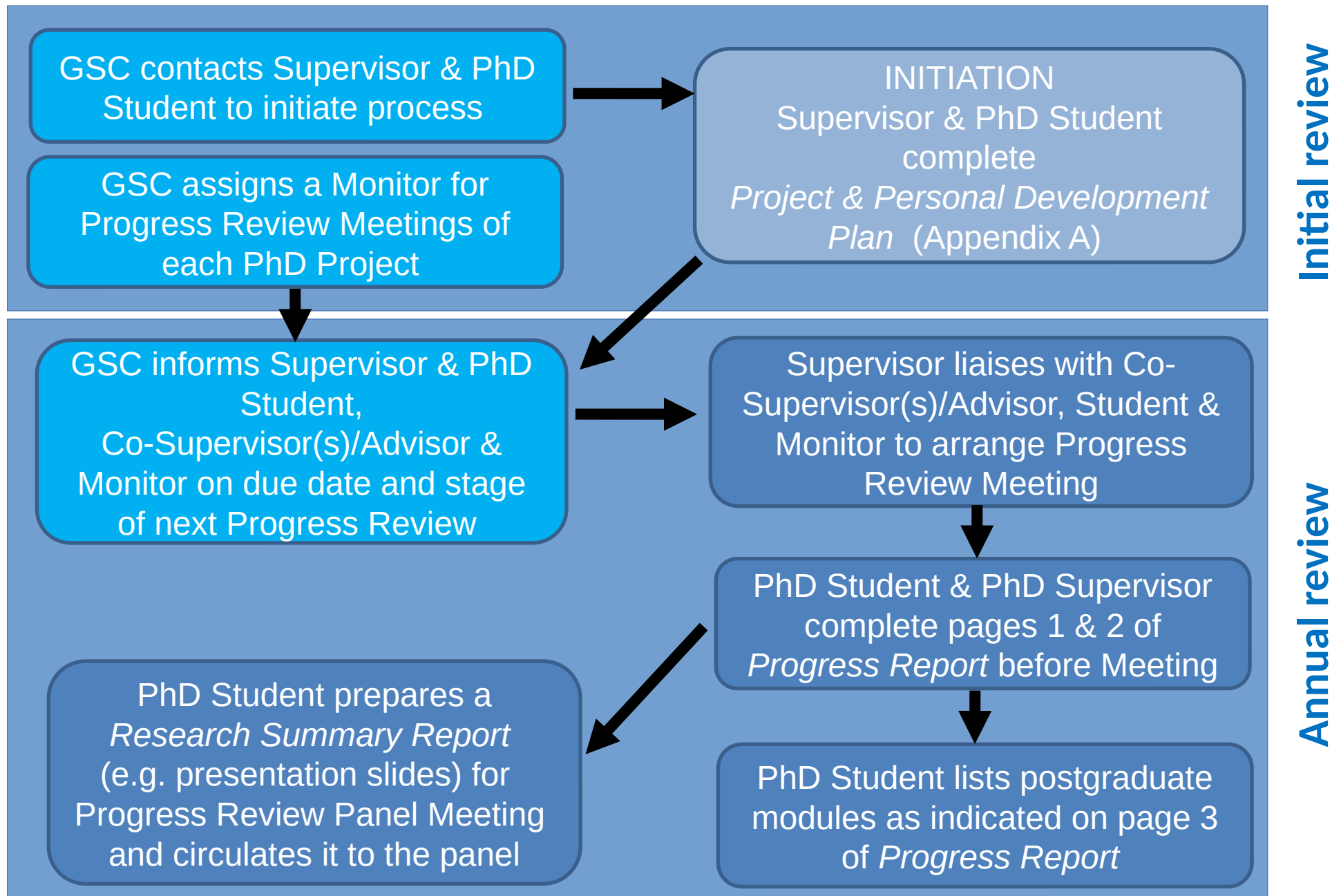
Members of Progress Review Panel (PRP)

- **Lead Supervisor & Co-Supervisor(s) / Advisor**
- **Monitor:** only involved during progress review meetings for recording of outcome, neither pastoral nor research duties (**< 2 hours per year per student**)
- **Academic Member of SOMS GSC:** if appointed

Typical Procedure for Progress Review Meetings

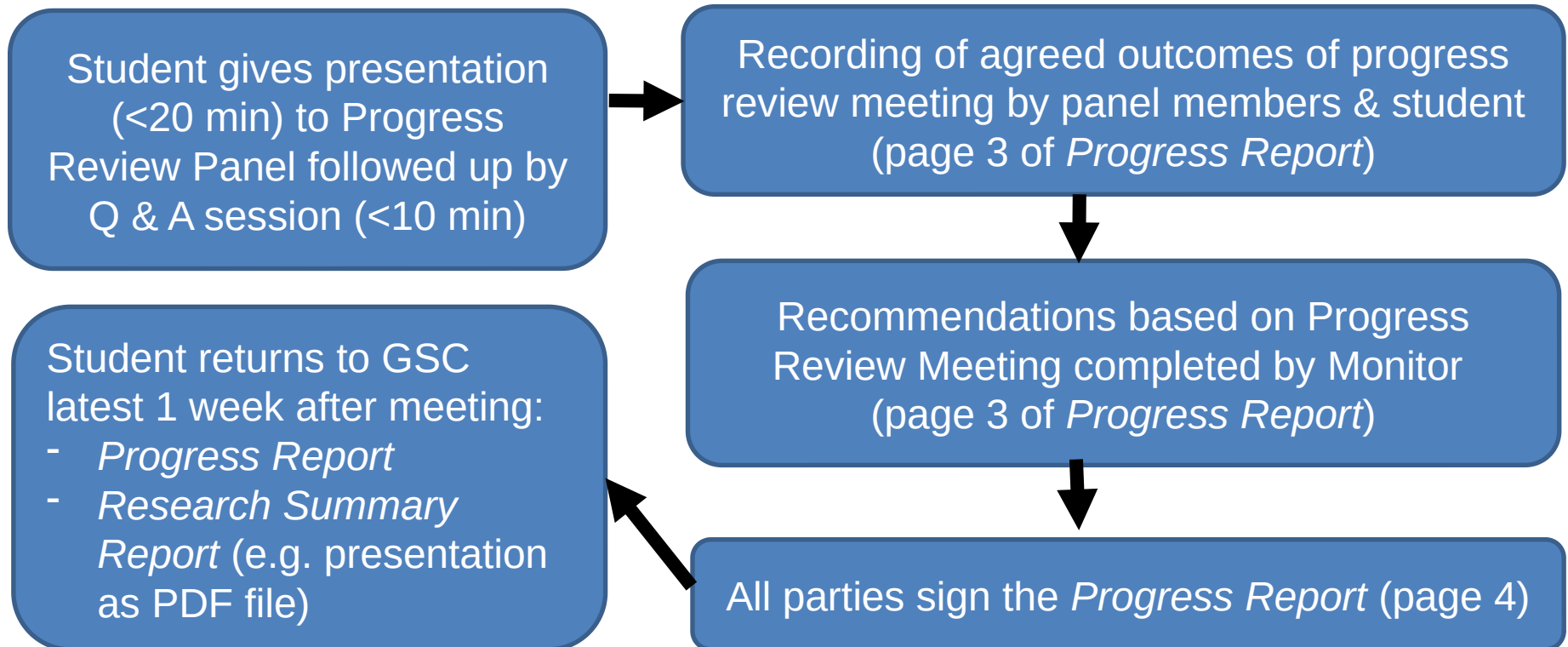
- **GSC** informs supervisor(s), PhD student and monitor about due date of next progress review (at least 1 month ahead)
 - **Lead Supervisor** liaises with student and other PRP members to schedule the progress review meeting
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- **Monitor & Supervisor(s)**: short strictly confidential meeting (to fill and sign a form) before panel meeting
 - **Student**: prepares report, gives presentation (up to 20 minutes) to Panel followed by Q&A session
 - **Panel** discusses student's report & presentation, reviews student's development plan (to complete and sign progress review report)
 - **Monitor & Student**: short strictly confidential meeting (to fill and sign form) after panel meeting
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Before Progress Review Meeting ...



At Progress Review Meeting ...

Monitor and Supervisor (meet to) complete and sign strictly confidential 1-page document (< 5 minutes) – to be returned by Monitor to GSC as indicated



Monitor and Student (meet to) complete and sign strictly confidential 1-page-document (< 5 minutes) – to be returned by Monitor to GSC as indicated