

School of Chemistry – EDI Committee

Thursday 4th March 2021 @ 10:00 am; Online (via TEAMS)

Minutes

Present: Subha Biswas, Elizabeth Gilchrist, Florence McCarthy (Chair), Humphrey Moynihan, Katie Joan Phelan, Aoife O’Sullivan, Katarzyna Pyrz, Michelle Ryan, Claire Tobin

Agenda Item	Item
1.	Apologies Trevor Carey, Gerard McGlacken, Dave Otway, Amy O’Donoghue, John Wenger
2.	Minutes from 28th January 2021 Meeting Minutes were approved.
3.	Matters Arising Staff Survey – report will be issued in the very near future.
4.	UCC Support Tree Management Guidelines CT circulated slides from a recent College Executive Meeting to all staff and presented the main points. The slides outline some of the UCC supports available to staff, including the Resource Tree and some policies that are used within the University. The committee proposed actions that could be implemented at a local/School’s level.
5.	Postgraduate Research Students Survey The final version of the PG students’ survey was discussed in detail. No objections or comments were made. The survey has already obtained ethical approval and is ready to be implemented online. Indicative date for data collection: mid-end of March 2021.
6.	School of Chemistry Athena Swan Case Studies FMC circulated an email with a request to all Chemistry staff to seek expressions of interest. Case studies will need to represent academic and PSS staff (one each); also, committee and non-committee members of staff (one each).
7.	Short Focused Survey Groups FMC discussed with EDI Unit the possibility to run a short focussed survey with specific staff cohorts to capture any missing impact or information. The committee suggested to wait until data is analysed to determine if necessary.
8.	Working Groups- updates <u>WG 5.1 – 5.4 Career Progression (HAM, EG)</u> Missing data will be filled in once staff survey results are out and analysed. <u>WG 5.5 Flexible working (CT, GMG)</u> Meeting to discuss SMART actions and how this applies FMC to seek summary document and actions at next meeting from all WGs leaders
9.	Events Updates <u>WiSTEM Events celebrating International Women’s Day (4-11th March):</u> KP will circulate an email to all UG and PG students. <u>4th Annual Athena SWAN President’s Symposium:</u> The EDI Unit circulated an email to all staff. Meeting via Zoom (registration needed).
10.	AOB None reported. Next meeting is planned on the 8 th of April.