



**MA Applied Psychology  
Work and Organisational Psychology/Behaviour**

**School of Applied Psychology**



**University College Cork**

**Course Handbook**

**2020-2021**

School of Applied Psychology  
Enterprise Centre  
North Mall  
Cork

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This handbook is intended for students on the MA Work and Organisational Psychology/Behaviour in 2020-2021. It should be read *in conjunction with the College Calendar\** and the appropriate entry in the *Marks and Standards \*\**. While every effort has been made to ensure that the information contained herein is accurate and up-to-date, it should not be construed as imposing any legal obligations on UCC or the School of Applied Psychology.

\* <https://www.ucc.ie/calendar/postgraduate/Masters/arts/page122.html>

\*\* <http://www.ucc.ie/admin/registrar/marksandstandards/>

## **Welcome: School of Applied Psychology**

On behalf of the staff who teach, support and supervise on the MA in Work and Organisational Psychology/Behaviour (MAWOP) (MAWOB) programme, we would very much like to welcome you to the School of Applied Psychology. We hope that you find your programme a stimulating and inspiring experience and that you will graduate from it with a clear understanding of issues involved in applying psychology in work and organisations, and a sense of your own competence in this field.

It is important for you to recognise and remember that you come to the programme with previous experiences of college education and a variety of work and personal experiences. All of these will provide you with resources which we encourage you to draw on and share with each other and with staff in order to further your own and your colleagues' learning experience.

The MAWOP/MAWOB can be a challenging course. We will support you in negotiating the course and also encourage you to be open to receiving support from each other. We believe that active student participation in the lectures, online environment and assignments is fundamental in furthering a student's intellectual and professional growth. To this end we expect to witness your active participation throughout the course. The online or blended element of the programme may be a new experience for you. It is important that you engage with the online materials consistently week by week throughout the programme as many of the in-class lectures and workshops are predicated on you being prepared and up to date with your online learning.

As you will see from the handbook and timetable, the course comprises of a range of modules incorporating theoretical, practical and indeed experiential learning. In order to facilitate a meaningful understanding of issues covered, students on the course will experience a range of teaching methods including lectures, discussion seminars, role play and self-directed learning delivered in both in-class and online environments.

To respond to challenges the MAWOP/MAWOB will present you with it is important that you give due time and consideration to the types of supports and resources that you need to put in place to look after yourself as you progress through your studies and learning experiences. We look forward to working with you this year and hope that you will find the MAWOP/MAWOB a rewarding experience on many levels.

***It is your responsibility to ensure that you read this handbook several times – it contains important information that will guide you through the course. It is your first point of reference for queries you may have in relation to the programme.***

## ***About the School of Applied Psychology***

### ***Who to Contact when you have a Query***

The Course Administrator Anne Fitzpatrick, email [anne.fitzpatrick@ucc.ie](mailto:anne.fitzpatrick@ucc.ie) phone 021 490 4604 is your first point of contact about illness, changes of modules, timetabling, lateness, or any other administrative difficulty or issue.

The School Technicians, Aaron Bolger [aaron.bolger@ucc.ie](mailto:aaron.bolger@ucc.ie) and Derek Walsh [derek.walsh@ucc.ie](mailto:derek.walsh@ucc.ie) are responsible for any queries or issues relating to equipment as well as the photocopier, computer room etc.

If you are unsure whether your query relates to an administrative or academic issue, then it is best to address it to a member of the administrative staff in the first instance. Administrative staff are experienced and knowledgeable and will probably be able to answer most questions you may have. If not, they will direct you to the appropriate member of the academic staff.

Administrative Office Opening Hours (Located on the 1<sup>st</sup> Floor, Enterprise Centre)  
10.00-12.00  
14.00-16.00

Programme Director	Ms Nicola Barry	<a href="mailto:nicola.barry@ucc.ie">nicola.barry@ucc.ie</a>	021 4904517	Availability: Email for an appointment
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### ***Semester Dates Academic Year 2020-2021***

<b>Semester 1</b>	<b>Semester 2</b>
<b>28th September – 18th December 2020</b>	<b>25th January – 23rd April 2021</b>
<b>Review Week: 4th January – 10th January 2021</b>	<b>Review Week: 26th April – 2nd May 2021*</b>
<b>Exams: 11th January – 15th January 2021</b>	<b>Exams: 30th April – 14th May 2021</b>

\*Note Easter recess 5<sup>th</sup> April -9<sup>th</sup> April 2021

## School Facilities

As stated above, the main school office is the first point of contact for all queries in relation to modules, timetables, tutorials, and submission deadlines etc. Please note however, that the office does not supply any items of stationery to students. There are also computer facilities available to students on the first floor of the School building but please note that hours available are restricted by the teaching which also takes place in the computer lab. The timetable for the lab is posted on the door.

There are a number of computers available for use for all students of the School of Applied Psychology. These computers are located in the Computer Centre on the first floor of the School. There are also five computers available to students on Masters programmes – these can be found in the taught Masters student room which is on the ground floor of the School.

UCC open access computer labs are available for student use: Boole basement, Block A, Level 4 Food Science building, 3.15 & 3.16 O’Rahilly Building and Aras na MacLeinn. If you have problems with your e-mail please contact the computer centre at ext. 2622 or 1886 or on [studentIT@ucc.ie](mailto:studentIT@ucc.ie)

## **Covid19 and the University Community**

In keeping with the wider approach in society in response to the COVID-19 pandemic, it is recognised that the successful implementation of ‘Return to Campus’ can only be done on a cooperative basis with shared responsibility between staff and students and HEI management.

Government guidance is continually changing and it is essential that every member of the University community (staff and students) familiarises themselves with the most up-to-date available guidance. Up to date guidance can be found on the following websites:

- <https://www.ucc.ie/en/emt/covid19/> \_
- <https://www2.hse.ie/coronavirus/> \_

We all have a personal responsibility to understand how to keep ourselves and each other safe. Proper hand washing, respiratory hygiene and social distancing are more important than ever. The use of the HSE COVID-19 tracker app is also strongly recommended.

## **Parking**

There is absolutely **no** parking for students at the School of Applied Psychology, UCC. Provision for student parking is at the following:

- Visitor/short stay car parks at Perrott’s Inch and Perrot’s Avenue. €1 per hour for the first two hours this then rises to €1.50 for the next four hours and then rises again to €2 for the next 6 hours.
- Dennehy’s Cross (PBC Sports Ground, Park & Ride) Parking here is **free** of charge
- Pouladuff (Park & Ride) – Parking here is **free** of charge

More information can be found at <https://www.ucc.ie/en/build/commuting/>

## ***Keeping in Touch***

Your email address, Canvas and other means of keeping you informed

- As you know your email address consists of your 9 digit student number with the extension @umail.ucc.ie (i.e., 109\*\*\*\*\*@umail.ucc.ie ). It is vital that you log in to your student email on a regular basis and keep it active as it is the School's principal means of staying in touch with you (in relation to timetable changes and other important notices and information). **We will only respond to emails from official UCC student email addresses.**
- Canvas is the virtual learning environment (VLE) used in UCC. Vital information on course content is held on the Canvas system at: <https://www.ucc.ie/en/sit/> and is regularly updated by your lecturers. You will have been provided with details regarding Canvas on registration. Further details on logging on to Canvas can be found at <https://www.ucc.ie/en/media/support/itservices/sit/StudentITGuide.pdf>
- Please note that any difficulties you experience with logging on should be addressed to the Computer Centre Student Helpdesk at sit@ucc.ie. The School website is at <https://www.ucc.ie/en/apsych/>  
It has course timetables, handbooks and other useful information.
- You will have given your mobile phone number to Central Admin as part of the registration process. The School will use this when we need to contact you urgently; an example of this would be where a lecture has to be cancelled at short notice. In this instance you will receive a text from the main office. Please be assured however that the School never passes on student contact details to third parties.

## ***Contacting Academic Staff***

Academic Staff within the School of Applied Psychology make a special effort to be available to students and will be available to meet with you outside of designated lecture and seminar times. Please email staff to make an appointment to meet. **Queries relating to changes of module, timetable, illness etc., should be referred to support staff as outlined above.**

If you have a question, your first action should always be to check your module handbook. It is very likely that your question has already been answered there. If you cannot find the answer, then please bring your query up at an appropriate lecture or on an online forum.

If you have personal issues to bring up with a lecturer or the programme director, then it would probably be best to email to arrange an appointment.

## ***Professional Conduct***

While completing the MAWOP/MAWOB programme we expect students to act professionally; communicate clearly about arrangements whether they are verbal or written (email); be reliable, courteous, and sensitive to the culture of the institution and outside agencies that you may engage with.

A key strength of the programme has always been the interaction with and among students at lectures. At a time when face-to-face contact is generally restricted, we are hoping that the opportunity to come together safely in class and online will be even more valuable. We do understand that there may be legitimate circumstances which may impact on your ability to attend all synchronous in-class or online timetabled teaching. We ask that you adopt a professional approach to engagement and the management of any associated difficulties by informing the lecturer concerned by email of your absence in advance and forwarding a medical certificate to Anne Fitzpatrick if on sick leave. If you do experience ongoing difficulties, we will invite you to an online meeting to discuss how best to support you.

**Remember your professional conduct and attendance while on the course may be referred to in references thereafter.**

## ***Student Responsibilities***

If you have any type of disabilities or other health condition or circumstance that may require attention we ask that you notify the course administrator and course director as soon as possible so that the necessary support systems can be accessed.

As noted previously students are required to attend all core modules and confirmed elective modules, meet all deadlines and conduct themselves in a professional manner. They are bound by all University Rules and Regulations. We encourage lecturers to note attendance as patterns of attendance and absence may require discussion between course team and student. Further, such information is often requested in references for students during and on completion of the programme. It is the student's responsibility to access any missed material by getting class notes and handouts/materials. *In the event of a high or regular pattern of absence from the course a student will be asked to attend a meeting with the Course Director(s).* If a student wishes to withdraw from the course at any time, they are requested to meet with Course Director(s). Once agreed, the student must provide a letter to the Course Director clarifying this decision and the date from which the withdrawal is effective.

## ***Programme Organisation and Structure***

The MA Applied Psychology (Work and Organisational Psychology) is aimed at psychology graduates while the MA Applied Psychology (Work and Organisational Behaviour) is aimed at non-psychology graduates. Both programmes are available for 1 year full-time or 2 years part-time.

Psychology applied to the domain of work is a fascinating and multi-faceted area. From improving recruitment decisions to understanding how technology affects our work performance and experience, from coaching individuals to developing organisational capacity, psychology can be applied to enhancing peoples' well-being and performance at work and contributing to organisational effectiveness. This programme will be of interest to anyone who wishes to enhance their knowledge and skills in work psychology and pursue career options in that area.

By engaging with the programme you will develop a range of practical skills in conducting research, critical thinking and analysis, and a range of competencies relevant to professional work. The aim is to equip graduates of this programme with the building blocks to operate as effective and reflective professionals.

The programme is delivered via blended learning. The core modules incorporate a combination of self-guided online materials, web-based lectures and seminars, occasional online discussion groups and online assessments.

The full-time programme runs for one calendar year from the date of first registration for the programme (full-time, from September). You are expected to complete Parts I and II in one year (12 months). The part-time programme runs over two calendar years.

In order to be eligible for the award of the Masters, students must have successfully completed taught modules to the value of 60 credits (1200 Marks) in Part I as well as a Research Dissertation to the value of 30 credits (600 Marks) in Part II.

On completion of this programme it is expected that you will be able to demonstrate:

- Critical reflection on professional ethics guiding skilled action.
- Skills commensurate with planning, conducting and writing up an effective research programme.
- Critical reflection on the nature of the employment relationship, and display sensitivity to differing stakeholder interests.
- An awareness of organisational theory and the role of organisational context in understanding organisations, leadership and organisational development interventions.
- A critical appraisal of the psychological literature on individual differences and its application to making decisions in the workplace about personnel selection, assessment, and performance.



- An understanding of contemporary theories of learning, well-being and participation at work to optimise opportunities for learning and development in work organisations.
- The ability to evaluate appropriate ergonomic and human computer interaction models and evidence around the design, appropriation, experience and impacts, of technologies in a work environment

## **Programme Overview**

**Full-Time (90 credits in total) running over one calendar year.**

### **Part I**

Students take **60** credits as follows:

#### **Core Modules**

Core Modules (50 credits)

- AP6016** Research Methods and Data Analysis (10 credits)
- AP6169** Learning, Well-being and Participation at Work (10 credits)
- AP6166** Personnel Selection and Assessment (10 credits)
- AP6170** Professional Skills (5 credits)
- MG6020** Changing, Leading and Developing Organisations (5 credits)
- AP6168** Designing in Work and Workplaces (10 credits)

#### **Elective Modules**

Elective Modules (choice of modules below to the value of 10 credits).

Five credits to be taken in semester one and five credits in semester two.

- AP6159** Positive Organisational Psychology (5 credits)
- AP6160** Private Practice (5 credits)
- AP6161** Coaching Skills (5 credits)
- AP6176** Cognitive Enhancement (5 credits)

In making your decision on elective modules, please go to the UCC Book of Modules <http://www.ucc.ie/modules> where you will find information on any pre-requisites, the semester in which the module is taught and assessment.

### **Part II**

**AP6171** Research Dissertation (30 credits 600 marks). Key deliverables for this module are (i) an article for publication in a peer-reviewed journal 9,000 words (420 marks) (ii) a 6,000 word grant application/consultancy report (180 marks) and a fully documented 20 minute presentation to an audience of peers and experts (compulsory, pass/fail assessment).

**Part-Time (90 credits in total) running over two calendar years.**

**Part I (60 credits in total)**

Year One Semester One (20 credits)

**AP6166** Personnel Selection and Assessment (10 credits)

**MG6020** Changing, Leading and Developing Organisations (5 credits)

And one elective from the list below (5 credits).

Year One Semester Two (25 credits)

**AP6169** Learning, Well-Being and Participation at Work (10 credits)

**AP6170** Professional Skills (5 credits)

**AP6168** Designing in Work and Workplaces (10 credits)

Year Two Semester One (15 credits)

**AP6016** Research Methods and Data Analysis (10 credits)

One five credit elective from list below, not previously taken in Semester One Year One (5 credits)

*Elective Modules (choice of any modules below to the value of 5 credits in each year)*

**AP6159** Positive Organisational Psychology (5 credits)

**AP6160** Private Practice (5 credits)

**AP6161** Coaching Skills (5 credits)

**AP6176** Cognitive Enhancement (5 credits)

**Part II (30 credits in total)**

**AP6171**

Research Dissertation. (30 credits 600 marks).

**Please see the Dissertation Handbook for all information related to the dissertation**

In making your decision on elective modules, please go to the UCC Book of Modules <http://www.ucc.ie/modules> where you will find information on any pre-requisites, the semester in which the module is taught and assessment.

**Exit Awards**

**Postgraduate Diploma in Work and Organisational Psychology (NFQ Level 9, Major Award)** (for psychology graduates). Students who have completed and passed modules to the value of at least 60 credits in Part I and who fail AP6171 or do not wish to proceed to Part II may be awarded a Postgraduate Diploma in Work and Organisational Psychology.

**Postgraduate Diploma in Work and Organisational Behaviour (NFQ Level 9, Major Award)** (for non-psychology graduates). Students who have completed and passed modules to the value of at least 60 credits in Part I and who fail AP6171 or do not wish to proceed to Part II may be awarded a Postgraduate Diploma in Work and

Organisational Behaviour.

## **Progression to Part II**

Part I and Part II must be passed separately. All modules must be passed prior to submitting the dissertation. The pass standard for each module is 40%. Special Requirements for individual modules, if any, are detailed in the *Book of Modules*.

On the recommendation of the School an Examination Board may decide that a dissertation is a borderline pass/fail and may agree to permit the student to make minor corrections to achieve the pass standard for the Dissertation within six weeks of the publication of examination results.

## **Honours**

Students are eligible for the award of honours on the basis of the marks achieved over the Summer, Autumn Supplemental and Winter Examination Boards. To be eligible for honours, students must pass all modules.

The grade of honours shall be determined as follows:

### First Class Honours

an aggregate of not less than 1260/1800 marks (70%)

### Second Class Honours Grade 1

an aggregate of not less than 1080/1800 marks (60%)

### Second Class Honours Grade 2

an aggregate of not less than 900/1800 marks (50%)

## **AP6171 Research Dissertation**

A major element of your course is the carrying out and reporting of a piece of research you have done yourself, with the guidance of a member of staff as supervisor. You are expected to carry out research which is publishable and to report it to professional standards.

**Please see the Dissertation Handbook for all information related to the dissertation**

### ***Psychometric Assessment/Certificate Programme***

As an extra benefit of the programme you have the opportunity to participate in an externally provided, fully accredited, training programme to enable you to acquire an internationally recognised psychometric testing qualification. Key workshop dates will be provided early in semester 1.

### **Submission of Course Work**

All continuous assessment must be submitted electronically via Turnitin links on CANVAS. ***Please note that we NEVER accept work submitted via email under ANY circumstances. Please do not submit work via email to lecturers, tutors or the Admin Team. Work submitted in this way will not be acknowledged, receipted or recorded as received.***

***Please ensure that you include a front sheet to your work clearly giving***

- Your name and student number
- The code and title of the module
- The title or number of your assignment
- Due date for your assignment

You are also required to put the following declaration on this front sheet

***DECLARATION OF ACADEMIC HONESTY: I declare that the content of this assignment is all my own work. It has not been submitted in respect of any other course/module. Where I have used the work of others it is acknowledged and referenced accordingly.***

### **A Warning About Plagiarism**

All work will be checked for plagiarism. Students who are guilty of plagiarism will go on record as having plagiarised and this record will be kept for the duration of their degree programme. Second and subsequent plagiarism cases are dealt with very seriously indeed.

In the writing of your continuous assessment assignments, you will of course need to refer to both printed and online books, papers and resources. The work you submit however must be in your own words, with direct quotations or reference to other people's work supported by proper references and a bibliography. Direct copying or paraphrasing of another person's words or ideas without appropriate acknowledgement, constitutes plagiarism. In order to maintain academic integrity, the School of Applied Psychology takes plagiarism very seriously. If you are found to have plagiarised other people's ideas or words you will lose some or all marks for the relevant piece of work. The School follows UCC policy on the issue, and you will find an outline of this policy at <https://www.ucc.ie/en/exams/procedures-regulations/>.

I declare that I have read and understood the UCC Plagiarism Policy as well as the School of Applied Psychology's Plagiarism Policy. I understand my obligations regarding plagiarism.

Of course, when you are under pressure with competing deadlines it can seem very easy and very tempting to cut and paste material directly from the internet into your own work. Please do not do this; not only will a change of style be immediately obvious to the lecturer correcting your work, but the School also avails of an electronic checking system (TURNITIN), which will detect and give a full report on the source that has been copied from, be that a paper already submitted by another student, or a chunk of text copied from Wikipedia or some other online journal or resource.

### **Best Practice in Academic Writing**

Our aim is to promote best practice, and also of course to help you in developing and improving your academic writing skills, so please feel free to contact your module co-ordinator for clarification on any issue surrounding plagiarism. There are many excellent student guides that deal with the issue, including *The Good Study Guide* by Andy Northedge (OU, 2005). There are copies of this book in the library, or you could purchase the most recent print or Kindle editions of this text.

UCC also has some really good guides to help you with studying, note-taking, writing and avoiding plagiarism at <http://skillscentre.ucc.ie/>

Please do take time to look at these online resources as they will answer most questions you may have on plagiarism.

<http://skillscentre.ucc.ie/referencing-and-plagiarism/>

<https://libguides.ucc.ie/academicintegrity/plagiarism>

## Late Assignments

Please take careful note of deadline dates and times set for assignments as there are serious lateness penalties as per the book of modules, which states that:

**“Work which is submitted late shall be assigned a mark of zero”**

The school policy is that there are no extensions on work set.

The Turnitin link will close at 11.00am. You may still submit your assignment to this link but please note that all work submitted to this link after 11.00am will automatically be given a grade of zero unless you apply for, and are granted, a waiver of the late penalty. If you are submitting late, the link will bring you automatically to an electronic waiver application form which also prompts you to email your supporting documentation where necessary to [stephen.cullen@ucc.ie](mailto:stephen.cullen@ucc.ie) No assignments will be accepted more than two weeks after the initial deadline.

Late assessment forms are reviewed by the school teaching and learning committee and waivers will normally be given in cases of serious illness or family bereavement. Appropriate documentation, such as a doctor's certificate covering the time specified, must be provided. In respect of other reasons for late work, the committee will consider each lateness application on a case by case basis.

## Information on Exams

Resource	Web Link
Details of Assessment for each module	<a href="https://www.ucc.ie/admin/registrar/modules/">https://www.ucc.ie/admin/registrar/modules/</a>
Exam Procedures and Regulations	<a href="http://www.ucc.ie/en/exams/">http://www.ucc.ie/en/exams/</a>

### Autumn Repeat Examinations

All notifications regarding repeat continuous assessment assignments for Autumn will be distributed via CANVAS. Notifications regarding repeat examinations will be issued by student records and exams. Please make sure to check your student e-mail and student profile.

### Deferral

Your circumstances may be such that you are unable to sit for exams or submit continuous assessment during the Summer Exam Session. If this is the case, then you may apply for a deferral. If granted it means that you can take your exams in the Autumn Exam Session without the usual capping of 40% being applied to your results. See <https://www.ucc.ie/en/exams/mitigation/> for further information and to access a copy of the Mitigation Application Form

## Mitigation

If you fail exam(s) or continuous assessments in the Winter/Summer Exam session and you feel that the reasons for your failure are exculpatory, then you may apply for Mitigation. If your application is successful it means that you can retake exam(s) without the usual capping of 40% being applied to your results. See <https://forms.ucc.ie/mitigation> for further information and to access a copy of the Mitigation Application Form

## UCC Formal Appeals Processes

An appeal of an examination result will be considered only if:

There is evidence of substantive irregularity in the conduct of an examination **or** the student, on stated grounds, considers that the mark assigned in an examination is erroneous (Student's contention that he/she ought to have done better cannot ground a claim under this head) **or** there were circumstances of which the Examination Board was not aware when its decision was taken.

The completed form should be returned within 2 weeks of the issuing of exam results with a fee of €70.00 which is refundable if the appeal is upheld. The result of an appeal will be communicated in writing.

The Examinations Appeals Officer is: Dr Daniel Blackshields at [d.blackshields@ucc.ie](mailto:d.blackshields@ucc.ie) Further information and the Examination Appeal Application form is available at <http://www.ucc.ie/en/exams/procedures-regulations/>

## Student Advisor and Ombudsman

The purpose <http://www.ucc.ie/en/studentombudsman/> of the post of Student Advisor and Ombudsman is to advise and assist students with the resolution of difficulties, complaints or grievances involving staff or services of the University in an informal manner. All enquiries to the Student Advisor and Ombudsman will remain confidential, except in cases of serious threat to life or property.

The current Student Advisor and Ombudsman is Professor Fred Powell. Professor Powell welcomes enquiries from students by email at [studentombudsman@ucc.ie](mailto:studentombudsman@ucc.ie). The services provided for by this post are complementary to a range of existing student services and the Student Advisor and Ombudsman may refer relevant student issues for resolution by those services as appropriate.

## Special Circumstances/Long Term Difficulties

Our aim as a School is to provide you with the resources and support to ensure that your experience of studying psychology is productive and enjoyable. If, for any reason you are having unforeseen or on-going problems or doubts about your studies, we invite you to let us know as soon as they arise. We are here to support you in working through personal or work difficulties in any way possible. Be assured that your privacy will be respected and any documentation you submit to the School will be treated as confidential. Also, don't forget that you have recourse to a variety of support agencies in UCC, details of these are given below.

## Resources and services for students

Name	Service	Website	Phone
PASS (Peer Assisted Student Support)	Students provide information and support to first year students	<a href="http://www.ucc.ie/en/pass/">http://www.ucc.ie/en/pass/</a>	021 420 5188
Student Counselling & Development	Professional and confidential counselling service. Regular workshops on study and life skills	<a href="http://www.ucc.ie/studentcounseling/">http://www.ucc.ie/studentcounseling/</a>	021 490 3565 or Text: 087 215 2505
Nite Line	Listening service / support line operating 21.00 – 01.00 on Mon-Thurs in term.	<a href="http://www.ucc.ie/en/pass/niteline/">http://www.ucc.ie/en/pass/niteline/</a>	FREEPHONE 1800 32 32 42
UCC Chaplaincy	Open to student of all religions offering a variety of activities.	<a href="http://www.ucc.ie/en/chaplaincy/">http://www.ucc.ie/en/chaplaincy/</a>	021 490 2459
Disability Support Service	Practical supports and counselling to students with disabilities.	<a href="http://www.ucc.ie/en/dss/">http://www.ucc.ie/en/dss/</a>	021 490 2985
UCC Careers Service	Careers advise, work experience	<a href="http://www.ucc.ie/careers/">http://www.ucc.ie/careers/</a>	021 490 2349
Students' Union	Clubs and societies	<a href="http://www.collegeroad.ie">http://www.collegeroad.ie</a>	021 490 3218
Student Welfare Officer:	Student Welfare		021-4902181
Student Health Service	Student Health	<a href="http://www.ucc.ie/en/studenthealth/">http://www.ucc.ie/en/studenthealth/</a>	021 490 2311
Library	UCC's Boole Library	<a href="http://booleweb.ucc.ie/">http://booleweb.ucc.ie/</a>	0214902292



**Appendix One: Timetables**  
**MA WORK and ORGANISATIONAL PSYCHOLOGY/BEHAVIOUR**  
**Semester 1 Timetable 2020-2021**  
**Full-Time Students Year 1**

Time	Tuesday	Wednesday	Saturday
10.00-11.00			<b>BLENDED</b> AP6161 Coaching Skills
11.00-12.00			Face-to-face workshops Saturday, Oct 10th Saturday, Nov 7th
12.00-13.00	<b>ONLINE - SYNCHRONOUS</b> AP6171 Dissertation Support (see dissertation handbook for dates)	<b>ONLINE - ASYNCHRONOUS</b> **AP6016 Research Methods tutorial support sessions	AP6159 Positive Organisational Psychology
13.00-14.00	<b>ONLINE - ASYNCHRONOUS</b> **AP6016 Research Methods tutorial support sessions		<b>ONLINE – SYNCHRONOUS</b> workshops Saturday, Oct 3 <sup>rd</sup> Saturday, Oct 17 <sup>th</sup> Saturday, Oct 31 <sup>st</sup> Saturday, Nov 14 <sup>th</sup> Saturday, Nov 28 <sup>th</sup> Saturday, Dec 12 <sup>th</sup>
14.00-15.00		<b>BLENDED</b> AP6166 Personnel Selection & Assessment CEC Design Lab	
15.00-16.00		<b>BLENDED</b> AP6166 Personnel Selection & Assessment CEC Design Lab	
16.00-17.00		<b>BLENDED</b> MG6020 Changing, Leading & Developing Organisations CEC Design Lab	
17.00-18.00		<b>BLENDED</b> MG6020 Changing, Leading & Developing Organisations CEC Design Lab	
18.00-20.00	<b>BLENDED</b> AP6161 Coaching Skills Online sessions	<b>Note: AP6016 Research Methods lectures will be online asynchronous</b>	

In addition, you need to factor in consultation periods with your thesis supervisor.

Key: Black for core modules and orange for electives

\*\* Students pick just one tutorial session per week for AP6016 – this will be discussed at the first lecture for AP6016

**Timetable**  
**MA WORK and ORGANISATIONAL PSYCHOLOGY/BEHAVIOUR**  
**Semester 1 Timetable 2020-2021**  
**Part-Time Students Year 1**

Time	Tuesday	Wednesday	Saturday
10.00-11.00			<b>BLENDED</b> AP6161 Coaching Skills
11.00-12.00			Face-to-face workshops Saturday, Oct 10th Saturday, Nov 7 <sup>th</sup>
12.00-13.00			
13.00-14.00			AP6159 Positive Organisational Psychology
14.00-15.00		<b>BLENDED</b> AP6166 Personnel Selection & Assessment CEC Design Lab	<b>ONLINE – SYNCHRONOUS</b> workshops Saturday, Oct 3 <sup>rd</sup>
15.00-16.00		<b>BLENDED</b> AP6166 Personnel Selection & Assessment CEC Design Lab	Saturday, Oct 17 <sup>th</sup> Saturday, Oct 31 <sup>st</sup> Saturday, Nov 14 <sup>th</sup> Saturday, Nov 28 <sup>th</sup>
16.00-17.00		<b>BLENDED</b> MG6020 Changing, Leading & Developing Organisations CEC Design Lab	Saturday, Dec 12 <sup>th</sup>
17.00-18.00		<b>BLENDED</b> MG6020 Changing, Leading & Developing Organisations CEC Design Lab	
18.00-20.00	<b>BLENDED</b> AP6161 Coaching Skills Online sessions		

Key: Black for core modules and orange for electives

**Timetable**  
**MA WORK and ORGANISATIONAL PSYCHOLOGY/BEHAVIOUR**  
**Semester 1 Timetable 2020-2021**  
**Part-Time Students Year 2**

Time	Tuesday	Wednesday	Saturday
10.00-11.00			<b>BLENDED</b> AP6161 Coaching Skills
11.00-12.00			Face-to-face workshops Saturday, Oct 10th Saturday, Nov 7th
12.00-13.00	<b>ONLINE - SYNCHRONOUS</b> AP6171 Dissertation Support (see dissertation handbook for dates)	<b>ONLINE - ASYNCHRONOUS</b> **AP6016 Research Methods tutorial support sessions	AP6159 Positive Organisational Psychology
13.00-14.00	<b>ONLINE - ASYNCHRONOUS</b> **AP6016 Research Methods tutorial support sessions		<b>ONLINE – SYNCHRONOUS</b> workshops Saturday, Oct 3 <sup>rd</sup> Saturday, Oct 17 <sup>th</sup> Saturday, Oct 31 <sup>st</sup> Saturday, Nov 14 <sup>th</sup> Saturday, Nov 28 <sup>th</sup> Saturday, Dec 12 <sup>th</sup>
14.00-15.00			
15.00-16.00			
16.00-17.00		<b>Note: AP6016 Research Methods lectures will be online asynchronous</b>	
17.00-18.00			
18.00-20.00	<b>BLENDED</b> AP6161 Coaching Skills Online sessions		

In addition, you need to factor in consultation periods with your thesis supervisor.

Key: Black for core modules and orange for electives

\*\* Students pick just one tutorial session per week for AP6016 – this will be discussed at the first lecture for AP6016

### Module Assessment Dates

Module	Assessment Format	Due Date
<b>AP6166</b> Personnel Selection & Assessment	Formal Written Examination 100 marks; Continuous Assessment 100 marks (1 x 3,000 word report).	CA project November 18th  Semester 1: Exam period: 08 <sup>th</sup> – 18 <sup>th</sup> Jan 2021
<b>AP6016</b> Research Methods and Data Analysis	CA 3,000 - 5,000-word statistical analysis Write a report that compares two approaches to analysing a qualitative data set. 3,000 - 5,000 words (100)	Quantitative assignment due: 6 <sup>th</sup> Jan 2021 at 11am  Qualitative assignment due: 6 <sup>th</sup> Jan 2021 at 11am
<b>AP6161:</b> Coaching Skills	Continuous Assessment Portfolio 100 marks (Portfolio consists of: Analysis of a video recorded coaching session (2,000 words) - 80 marks; Learning journal - 20 marks, Coaching log confirming 6 hours of practice - pass/fail judgement)).	December 1 <sup>st</sup> 11:00am.
<b>MG6020:</b> Changing, Leading & Developing Organisations	(Group Presentation 30 marks (Individual performance during group presentation 10 marks, Overall group performance 10 marks, Group supporting document (1,000 words), 10 marks,; Individual Report, 2,500 words, 70 marks)	Individual Assignment: 2500 essay November 11 <sup>th</sup> Group Presentations: December 16 <sup>th</sup>
<b>AP6171</b> Research dissertation	Total Marks 600: Thesis in article format and IRC grant application (600) A fully documented presentation to an audience of peers and experts lasting approximately 20 minutes (pass /fail)	Thesis submission date: Sept 3 <sup>rd</sup> 2021 at 11:00am.  Presentation date: June 3 <sup>rd</sup> 2021 (Thursday)
<b>AP6159:</b> Positive Organisational Psychology	1 x 3,000 word essay	Assessment due 21 <sup>st</sup> Dec 2020
<b>AP6169:</b> Learning, Well-Being and Participation at Work	1 x 3 hr(s) paper(s) to be taken in Summer 2021.	TBC. <i>Specific date to be determined by exam office</i>
<b>AP6170:</b> Professional Skills	1 x 1500 word essay 60 marks; CV relevant to chosen career path 15 marks; group presentation and related 500 word individual reflection, 25 marks (15 marks for the group presentation, 10 marks for the individual reflection)).	Essay on a professional case study on ethical issues 11:00am April 23 <sup>rd</sup> CV plus motivation letter 11:00am March 12 <sup>th</sup> . Group presentation: March 24 <sup>th</sup> during class, public health guidance permitting. Individual reflection on group presentation: 11:00am March 26 <sup>th</sup> .
<b>AP6168:</b> Designing in Work and Workplaces	Participation in structured online activities eg. peer tutoring, conceptual design and usability projects online, creating online	Blog: 23 <sup>rd</sup> April 2021 11am Project: 7 <sup>th</sup> May 2021 11am

<b>AP6160:</b> Private Practice	Business Plan 2,000 words 70 Marks; Class Presentation 30 marks.	TBC.
<b>AP6176:</b> Cognitive Enhancement	Continuous Assessment 100 marks (1 x 3000 word essay – 2000 words on applying cognitive enhancement to a work and organization situation; 1000 words report on practical exercises).	26 <sup>th</sup> April 2021 11:00am.